



Republic of the Philippines
PRVINCE OF DAVAO ORIENTAL
Municipality of Manay

INVITATION TO BID FOR PROCUREMENT OF OFFICE SUPPLIES

The *Municipality of Manay*, through the *General Fund*¹ intends to apply the sum of Two Hundred Twenty Thousand being the Approved Budget for the Contract (ABC) to payments under the contract for procurement of office supplies. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The *Municipality of Manay* now invites bids for *office supplies, at Manay, Davao Oriental*.² Delivery of the Goods is required on _____. The description of an eligible bidder is contained in the Bidding Documents, particularly, in **Section II. Instructions to Bidders**.

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY
		Purchase Request No. 101-2013-06-0201	

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

- (i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

Interested bidders may obtain further information from BAC Chairman Office, *Municipality of Manay* and inspect the Bidding Documents at the address given below during 8:00 am to 5:00 pm.

A complete set of Bidding Documents may be purchased by interested Bidders on June 27, 2013 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of *One Thousand Pesos(P1,000.00)*.

The *Municipality of Manay* will hold a Pre-Bid Conference on _____ at the Mayor’s Conference Hall, which shall be open only to all interested parties who have purchased the Bidding Documents.

Bids must be delivered to the address below on or before July 9, 2013. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB**.

Bid opening shall be on July 10, 2013 at the *Mayor Conference Hall*. Bids will be opened in the presence of the Bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

The *Municipality of Manay* reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

JAN MAE D. LLAVORE
Municipal Administrator
Manay, Davao Oriental
jmaed_10@yahoo.com.ph

June 27, 2013
Date of Publication:

JAN MAE D. LLAVORE
Municipal Administrator

